

LUDLOW COUNCIL MEETING
MINUTES

February 13, 2020

Mayor Josh Boone called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Laurie Sparks called the roll which showed the following council members present: Tiffany Grider, Bill Whiteley, Chris Wright, Tom Amann, and Julie Terry Navarre. (Steve Chapman was absent.)

ALSO ATTENDING: City Attorney Todd McMurtry, City Administrator/Police Chief Scott Smith, City Clerk Laurie Sparks, Fire Chief Mike Steward, Public Works Director Shane Hamant, and Code Enforcement Officer Tom Garner

Motion by Mr. Wright, second by Mr. Whiteley, to approve the minutes from the council meeting on January 9, 2020. Following a voice vote, motion carried: all ayes.

STAFF REPORTS

Fire Department

Chief Steward discussed his monthly report. The Fire Department has begun conducting fire inspections.

Public Works

Mr. Hamant discussed his monthly report, including obtaining bids for repairs to the city building roof. Mr. Hamant contacted Sanitation District No. 1 regarding an issue with the storm drain in front of 471 Elm Street.

Code Enforcement

Mr. Garner discussed his monthly report. Discussion on the Urban Design Review Board's recent approval of an application by the new owners of 29 Kenner Street to install new windows and a door.

MAYOR'S REPORT

Mayor Boone will be attending the Mayors' Group Meeting on Saturday, February 15, 2020, where pension issues and cost saving ideas for cities will be on the agenda. The Knights of Columbus is expecting at least one foot of water in the basement due to the recent flooding of the Ohio River. The third annual Cabin Fever Music & Arts Festival will be held on Saturday, February 29, 2020. Taste on Elm is planning to be open for the event.

COUNCIL COMMITTEE REPORTS

Finance – The Committee met on January 28, 2020, to review the December bank statements, and everything appeared to be in order.

Public Works – The Committee met on January 14, 2020, to discuss the status of the Public Works equipment.

Safety – Mr. Wright met with Chief Smith on January 23, 2020, to discuss the Police Department. The Committee hopes to meet with Chief Steward in March to discuss the Fire Department.

CITY ADMINISTRATIVE OFFICER

Chief Smith advised that the City is hoping to get the contract signed with the developers soon for the Ludlow Yards project. The Adela Avenue paving project begins the week of March 22, 2020. Challis Hodge, the new owner of 333-335 Elm Street, is working with contractors to have a new roof installed on the building. The City is looking for developers for the riverfront property at the west end of the city. The contract for the Ludlow Fire Department to provide Fire Protection and Basic & Advanced Life Support to the City of Bromley has been signed. Chief Smith discussed the "Much in Common" event that he attended recently in Covington. The City is now hiring for a part-time administrative assistant position. Going forward, the Ludlow Express Newsletter will be available in electronic form, with only a few copies printed to distribute in businesses throughout the city. Printing and distributing the newsletter became too expensive and too time consuming for the volunteers. There were 471 police calls in February, which is much lower than average. Chief Smith advised that he is still looking for ways for all City departments to improve and be more efficient. Discussion on a delay in receiving the new police radios from Kenton County. The City will need to look at purchasing one or two new police vehicles next year.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

None

UNFINISHED BUSINESS

Vote to Approve the 2018-2019 Fiscal Year Audit

Motion by Mr. Amann, second by Ms. Terry Navarre, to approve the audited financial statements for fiscal year 2018-2019, as presented by Van Gorder, Walker & Co, Inc. Following a roll call vote, motion carried: all ayes.

NEW BUSINESS

Resolution 2020-5

Motion by Mr. Amann, second by Mr. Wright, to approve Resolution 2020-5 *A Resolution of the City of Ludlow, Kentucky Declaring Property as Surplus and Authorizing the Sale or Disposition of Such Surplus Property.* Following a voice vote, motion carried: all ayes. The surplus property includes a 1991 Hummer, a 2010 Ford Explorer, and a 2010 Dodge Charger.

Resolution 2020-6 (tabled)

Mayor Boone advised that it has been difficult to find someone to fill the position of the City's representative on the Kenton County Planning Commission. **At Mayor Boone's request, motion by Mr. Amman, second by Ms. Grider, to table Resolution 2020-6 *A Resolution Appointing a Representative to the Kenton County Planning Commission until a representative is selected.* Following a voice vote, motion carried: all ayes.**

First Reading of Ordinance 2020-1

Mr. McMurtry completed the First Reading of Ordinance 2020-1 *An Ordinance Confirming the Sale and Awarding of a Non-Exclusive Franchise to MCI/Metro Access Transmission Services Corp. D/B/A Verizon Access Transmission Services for a Term of Five (5) Years with Option to Renew Upon Mutual Agreement, for a Telecommunications Franchise and for the Construction, Placement, Maintenance and Operation of Facilities for the Transmission, Delivery, Provision and Sale of Telecommunications Services Along, In, On, Over and Under the Public Rights-of-Way Within the City of Ludlow, Kentucky ("City"),*

All Upon the Terms, Conditions and Covenants Contained in the Telecommunications Franchise Agreement.

First Reading of Ordinance 2020-2

Mr. McMurtry completed the First Reading of Ordinance 2020-2 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky, Amending the Ludlow Zoning Ordinance to (1) Add Attached Single-Family Residential Dwellings as a Permitted Use Within the R1-J (Residential One-J) Zone with Specific Standards and Developmental Controls; and, (2) Add the R-1J Zone to the Exception to Area and Yard Regulations.*

ANNOUNCEMENTS

Mr. Amann encouraged everyone to attend Cabin Fever on February 29, 2020.

Mayor Boone presented Ms. Sparks with a plaque in recognition of her 20 years of service as an employee of the City.

**Motion by Ms. Grider, second by Ms. Terry Navarre, to adjourn the meeting at 7:30 p.m.
Motion carried, all ayes.**

Respectfully submitted,

Laurie Sparks, City Clerk

Attest: _____
Joshua A. Boone, Mayor